

How to Guide: Environmental Reporting using the Creative Green Tools

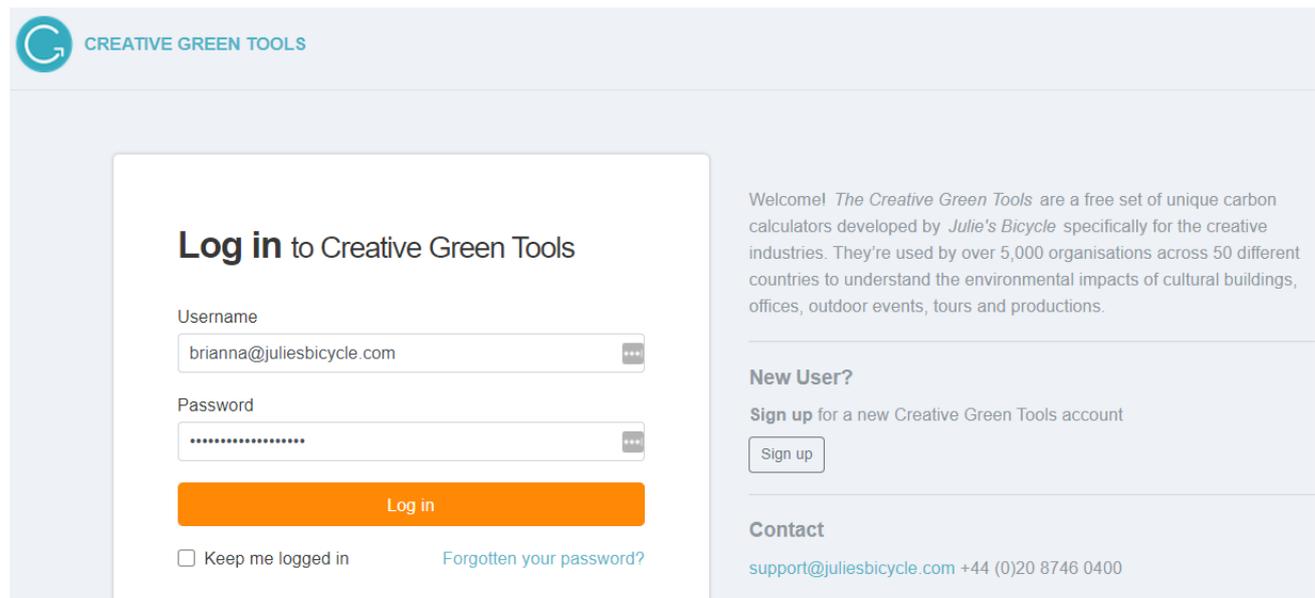
Getting Started

Website

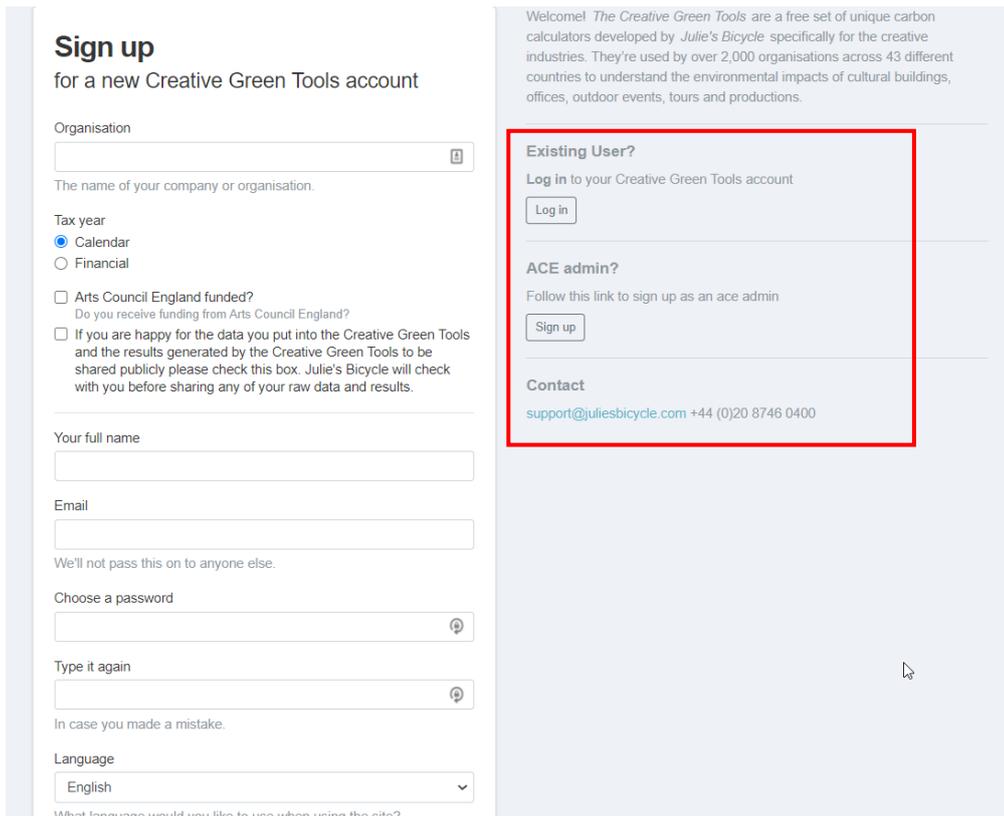
The Creative Green tools (formerly IG tools) can be found via www.ig-tools.com or accessible via Julie's Bicycle website. We've recently launched our new design and platform for the tools to improve the user experience. Most components are the same with a few tweaks and updates throughout. This guide will go through the fundamentals of using the tools to its full capacity to capture your carbon journey.

Logging on

New users can complete a new account signup or if you have an account, log in using your email address and password set when signing up.



The screenshot shows the login interface for Creative Green Tools. At the top left is the logo and the text "CREATIVE GREEN TOOLS". The main heading is "Log in to Creative Green Tools". Below this are two input fields: "Username" with the value "brianna@juliesbicycle.com" and "Password" with masked characters. An orange "Log in" button is positioned below the password field. Underneath the button are two links: "Keep me logged in" (with an unchecked checkbox) and "Forgotten your password?". To the right of the login form, there is a welcome message: "Welcome! The Creative Green Tools are a free set of unique carbon calculators developed by Julie's Bicycle specifically for the creative industries. They're used by over 5,000 organisations across 50 different countries to understand the environmental impacts of cultural buildings, offices, outdoor events, tours and productions." Below this is a "New User?" section with a "Sign up" link and a "Sign up" button. At the bottom right is a "Contact" section with the email "support@juliesbicycle.com" and the phone number "+44 (0)20 8746 0400".



Sign up
for a new Creative Green Tools account

Organisation

The name of your company or organisation.

Tax year
 Calendar
 Financial

Arts Council England funded?
Do you receive funding from Arts Council England?

If you are happy for the data you put into the Creative Green Tools and the results generated by the Creative Green Tools to be shared publicly please check this box. Julie's Bicycle will check with you before sharing any of your raw data and results.

Your full name

Email

We'll not pass this on to anyone else.

Choose a password

Type it again

In case you made a mistake.

Language
English

What language would you like to use when using the site?

Welcome! *The Creative Green Tools* are a free set of unique carbon calculators developed by *Julie's Bicycle* specifically for the creative industries. They're used by over 2,000 organisations across 43 different countries to understand the environmental impacts of cultural buildings, offices, outdoor events, tours and productions.

Existing User?
Log in to your Creative Green Tools account

ACE admin?
Follow this link to sign up as an ace admin

Contact
support@juliesbicycle.com +44 (0)20 8746 0400

- Select the appropriate options if you are National Portfolio Organisation or in receipt of other Arts Council England funds.
- Select the appropriate year period your data will refer to. Most organisations will submit data across the financial year.
- If you are having issues signing up or logging in, please email support@juliesbicycle.com
- Due to COVID-19 contact the support mobile phone from Tues-Thurs between 9:30-5:30pm: 07379 245997

Understanding the Tools

Before you get started, understanding what the tools are and do, will help you use them in the most effective way.

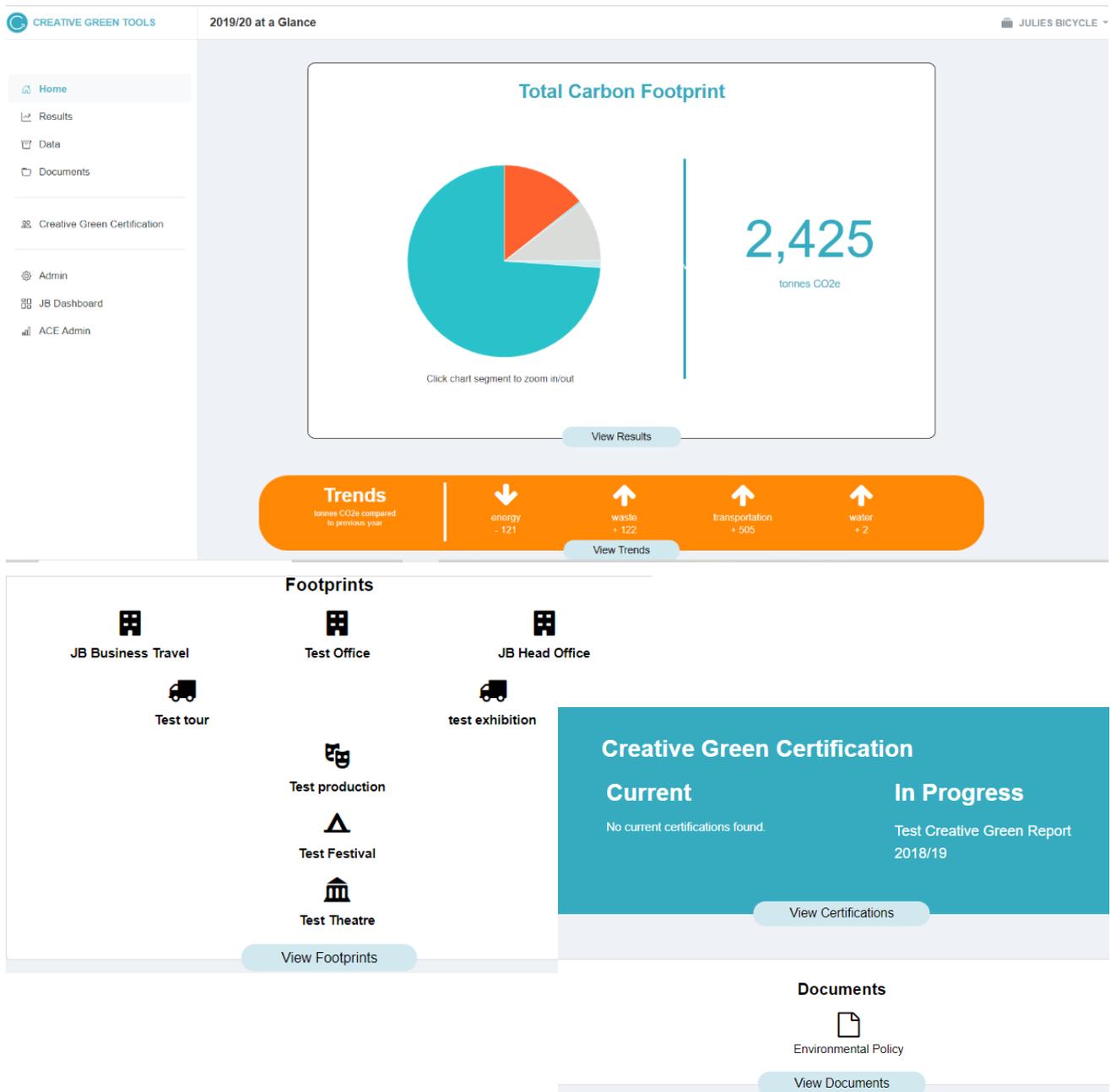
- The tools allow users to report on various factors and associated metrics that capture the use of carbon dioxide emissions to create a carbon footprint.
 - Footprints refer to a year of data associated with one of your Buildings or Projects.
 - Arts Council NPOs reporting through the CG Tools will need to create a footprint for each of their respective Buildings and/or Projects covering the relevant reporting period e.g. 2018/19, 2019/2020 etc.

- Buildings refer to your organisation's fixed spaces such as offices and venues. Projects refer to organisation's activities beyond their buildings, including tours, festivals, events and individual productions.
 - Organisations can create as many Buildings and Projects on their account as they wish to.

Home Page

Use the Home page to quickly view your organisation's impacts 'at a glance' for the current year.

- Here you can review your organisation's current footprints, trends, certifications, documents and if relevant, Arts Council England reporting requirements.



The screenshot displays the 'Creative Green Tools' dashboard for 'Julie's Bicycle' for the year 2019/20. The main section, 'Total Carbon Footprint', features a pie chart and a large number '2,425 tonnes CO2e'. Below this, an orange bar shows trends for energy (-121), waste (+122), transportation (+505), and water (+2). The 'Footprints' section lists various activities: JB Business Travel, Test Office, JB Head Office, Test tour, test exhibition, Test production, Test Festival, and Test Theatre. The 'Creative Green Certification' section shows 'Current' (no certifications found) and 'In Progress' (Test Creative Green Report 2018/19). The 'Documents' section lists 'Environmental Policy'.

Category	Change (tonnes CO2e)
energy	-121
waste	+122
transportation	+505
water	+2

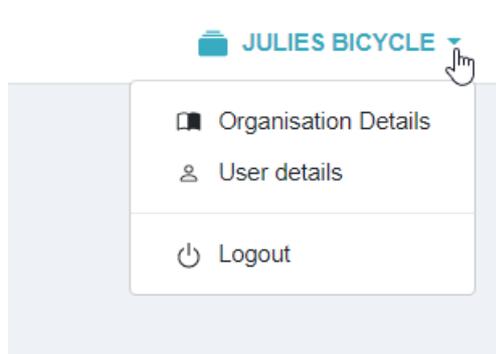
Activity	Icon
JB Business Travel	Building
Test Office	Building
JB Head Office	Building
Test tour	Truck
test exhibition	Truck
Test production	Truck
Test Festival	Triangle
Test Theatre	Theatre

Status	Details
Current	No current certifications found.
In Progress	Test Creative Green Report 2018/19

Document Name
Environmental Policy

- Navigate the tools and your account using the menu on the side.

- To edit any account information, click organisation name in top right-hand corner.



- Please remember to save any changes you have made before leaving a page.

Documents

This section allows you to upload documents relating to three categories: Environmental Action Plan; Environmental Policy and; Creative Green Certification documents.

- As part of environmental reporting, NPOs are required to upload two documents; an environmental action plan and a policy.

Uploaded documents

Environmental Policy document:

[Car Blog.docx](#) 18/02/2020 (20.2 KB) [Delete](#)

[Environmental_policy.docx](#) 29/03/2019 (11.6 KB) [Delete](#)

Environmental Action Plan document:

This document type has not been uploaded.

Creative Green Image document:

This document type has not been uploaded.

[Upload a document](#)

Arts Council England National Portfolio Organisations (NPO) are required to upload a copy of their Environmental Policy and Action Plan as part of their funding requirements annually. Organisations who are not in receipt of Arts Council funding are not expected to do so.

Organisations undertaking Creative Green Certification can upload an image to be used as part of their annual report. Organisations who are not in participating in Creative Green Certification are not expected to do so.

Note: Creative Green Image supports all document types i.e. .jpeg, .png, .docx, .pdf...

- If you are not affiliated to the Arts Council England Environmental Programme or Creative Green Certification, you are not expected to upload anything.

- You can upload more documents i.e. supporting documents with additional information that might not have been captured. Upload them under the most appropriate heading.

Upload a new document...

Document type

Environmental Policy

Environmental Policy

Environmental Action Plan

Creative Green Image

EIROs Worksheet

EIROs Agreement

Choose file

Browse

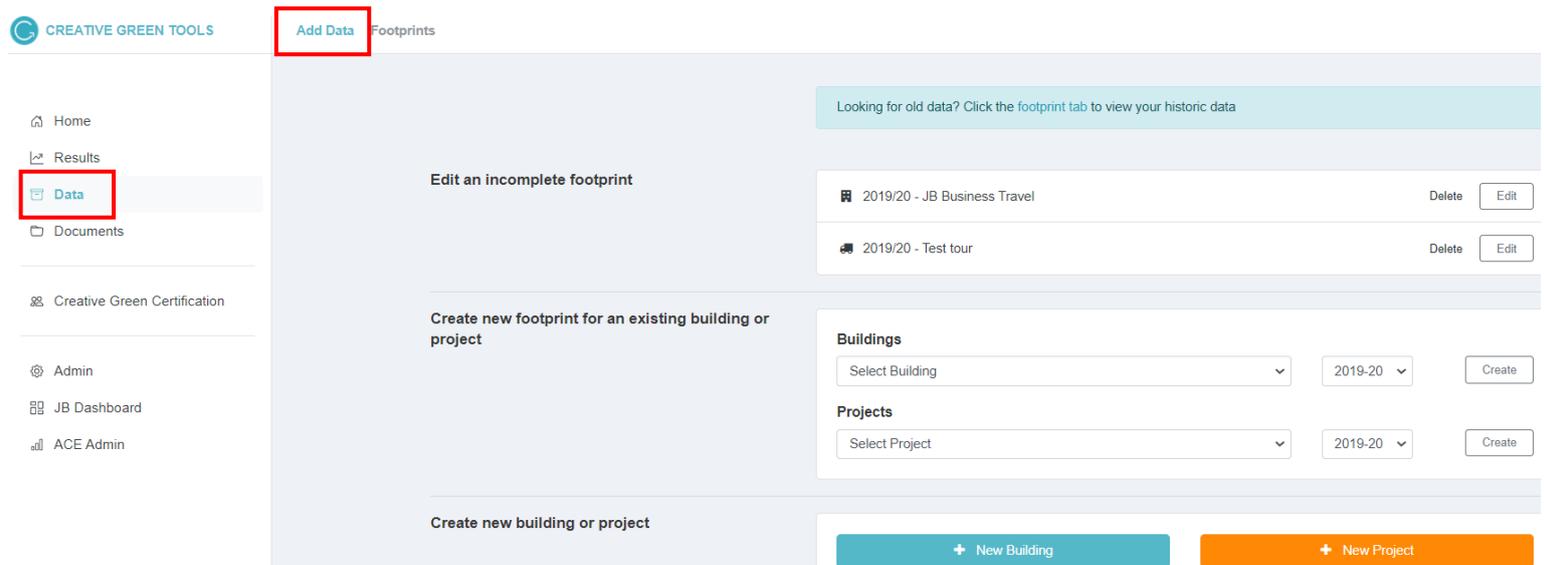
Select the file to upload, then click on the upload button below.

Upload Cancel

will be stored. If one already exists then it will be replaced by the

Data

To input your data, navigate to the +Data tab where there are 3 options to input your data:



CREATIVE GREEN TOOLS

Add Data Footprints

Looking for old data? Click the footprint tab to view your historic data

Edit an incomplete footprint

2019/20 - JB Business Travel	Delete	Edit
2019/20 - Test tour	Delete	Edit

Create new footprint for an existing building or project

Buildings

Select Building 2019-20 Create

Projects

Select Project 2019-20 Create

Create new building or project

+ New Building + New Project

- Editing an incomplete footprint – If you have unsubmitted footprints they will appear here offering the options to delete and edit.

Edit an incomplete footprint

 2019/20 - JB Business Travel	Delete	Edit
 2019/20 - Test tour	Delete	Edit
 2019/20 - Test production	Delete	Edit
 2019/20 - Test Festival	Delete	Edit
 2019/20 - Test Theatre	Delete	Edit

- Creating a new footprint – Here you can create a new footprint for an existing building or project.
- Most NPOs will be reporting on existing buildings unless there has been a capitol project or a building move.

Create new footprint for an existing building or project

Buildings

Select Building 2019-20 Create

Projects

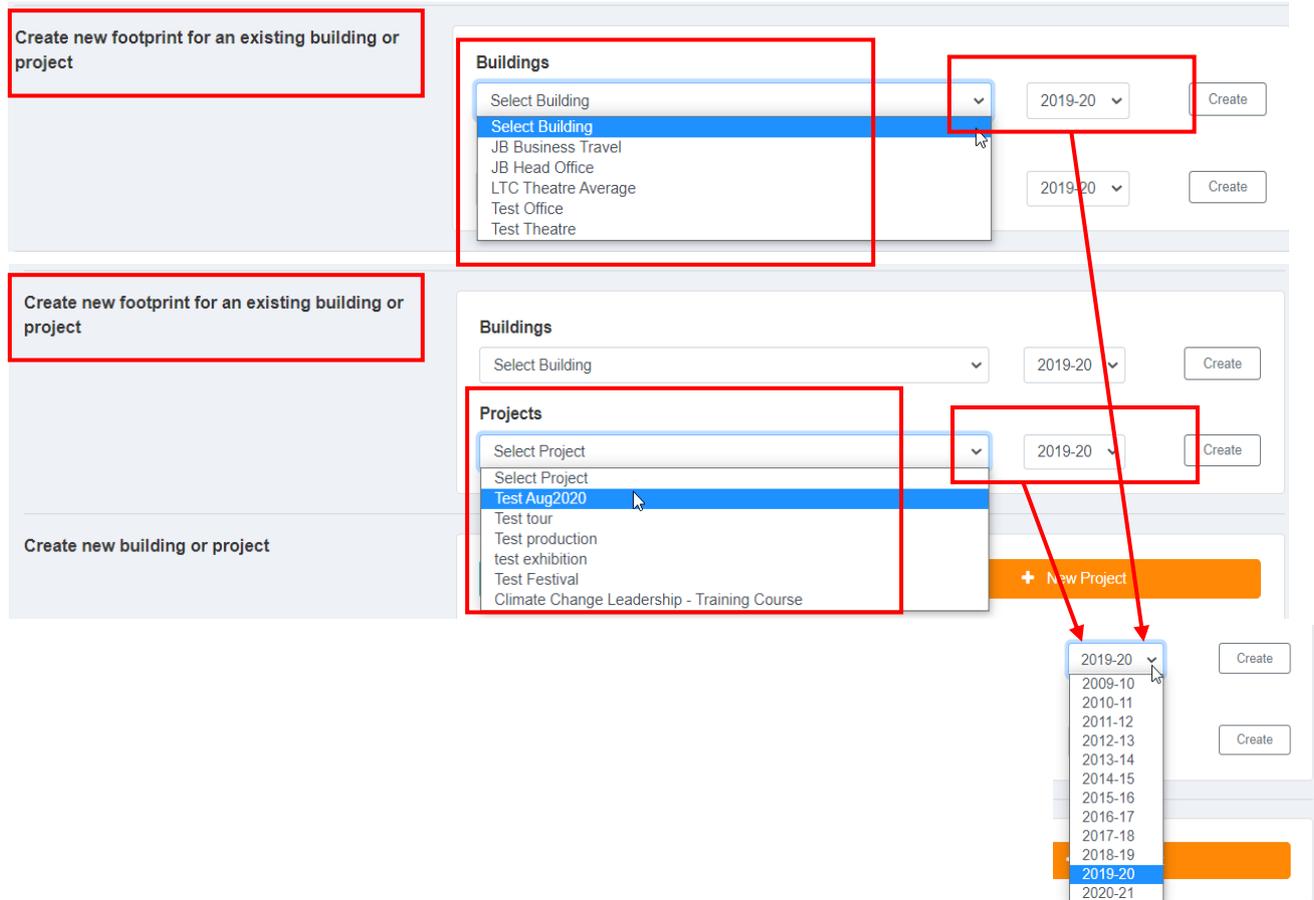
Select Project 2019-20 Create

Create new building or project

+ New Building

+ New Project

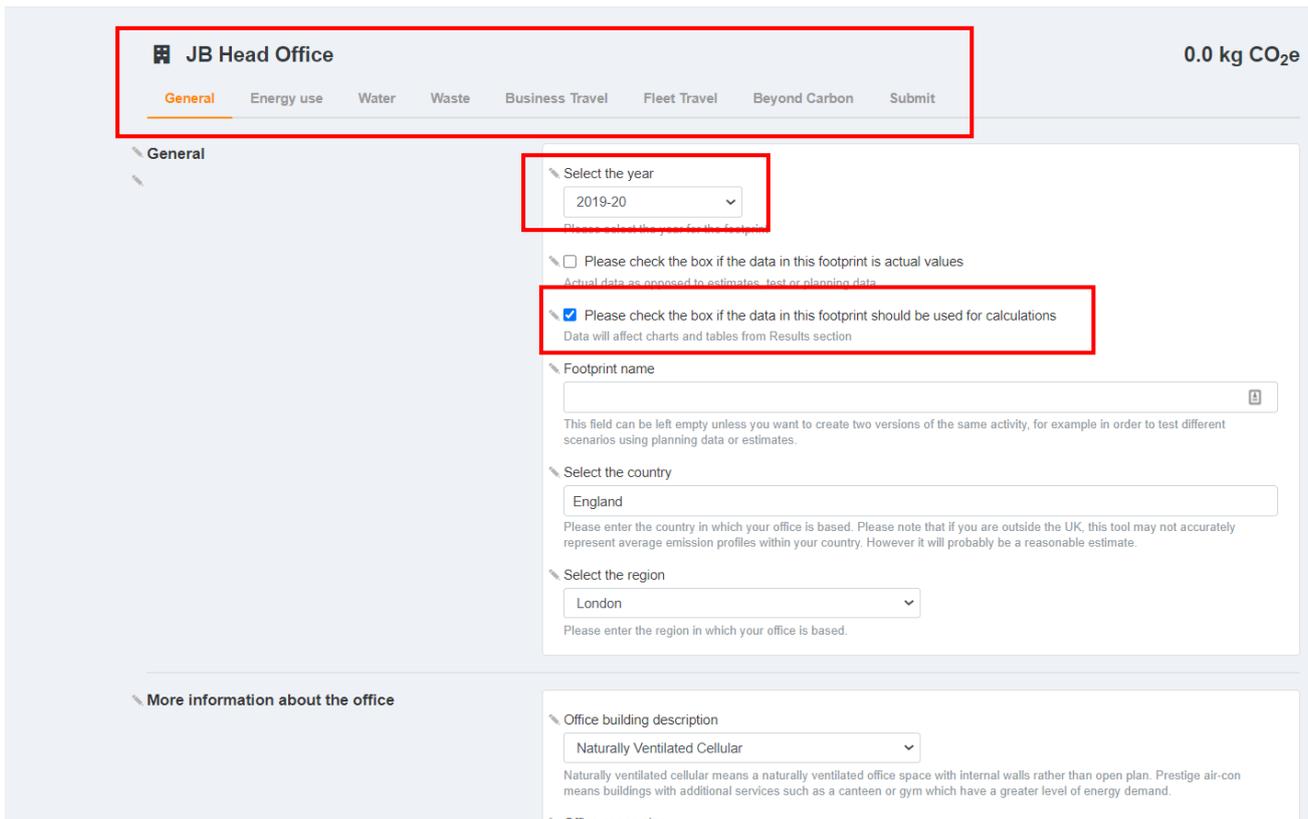
- Creating a new building / project – If you have a new building or project that has never had a carbon footprint created for, use this option to first create the building / project before attempting to create the footprint.
- Cases that require this can be office moves, seasonal projects and building closures.



Data Entry

Select an existing Building / Project or create a new footprint.

- Options of what is being measured is either an Office or a Venue/Cultural Building. Select the relevant sector and enter a Building name accordingly.
- Once created, you will be directed to the data entry platform. The first tab is general information.



Note: When reporting, select the previous financial year (1st April to 31st March).

- Select the previous financial year.
- Select the appropriate tab depending on which area you are reporting on.
- Your environmental reporting criteria can be found in your Arts Council England funding agreement, via your relationship manager or contact us at support@juliesbicycle.com.
- Please remember to check the tick box if you are submitting data to be used for the carbon footprint calculations.

Energy Use

Enter your energy data which is best found in your bills. It will display the Electricity and Gas consumption in kWh.

- If you do not have the correct / accurate figures to enter, select the 'use defaults' option which enables the tools to calculate your emissions using a combination of other data supplied to the tools and your other data.

JB Business Travel 0.0 kg CO₂e

General **Energy use** Water Waste Business Travel Fleet Travel Beyond Carbon Submit

Energy use

Use defaults for electricity and gas?
Leave the electricity and/or gas values blank to use default values.

Mains electricity use
kWh
Electricity use in kWh can be found on your electricity bills. Please enter your kWh even if you are using a green tariff. If you do not receive an electricity bill, ask your landlord for the building electricity bill. Depending on the number of tenants and the size of office space you each have, divide the total to reach the electricity use for your floor area. If the landlord can't or won't supply bills information, leave the box blank.

Mains gas use
kWh
Gas use in kWh can be found on your gas bills. If you do not have a gas supply, enter 0. If you do not receive a gas bill, ask your landlord for the building gas bill. Depending on the number of tenants and the size of office space you each have, divide the total to reach the gas use for your floor area. If the landlord can't or won't supply bills information, leave the box blank.

Bottled gas use
litres

Onsite renewable energy
kWh
If you have any renewable energy sources on your building, such as photovoltaic (PV) panels or Combined Heat and Power (CHP), provide the kWh of energy produced. This can be found via a building management system or a net metering bill. If you are also feeding back into the grid, please let us know the total kWh of energy in the Notes box. We will then calculate offline the amount of carbon dioxide equivalent emissions that you have saved by feeding energy back into the grid.

Oil
litres
If the building uses oil powered boilers as part of its permanent energy supply, provide the amount of oil used.

- If you cannot report on energy data, you can leave a note in the notes box i.e. serviced building/unexpected closure of venue etc.

Main contact details

Select contact
brianna@juliesbicycle.com

Please enter the contact details of the person completing this entry so we can contact you with any questions on your data, if needed.

Contact name

Contact number

Job title

Additional information

Notes

Please add any notes about your data sources and assumptions.

Save and update results >

Water

Water use and wastewater m3 can be found in your water bills.



JB Business Travel 0.0 kg CO₂e

General Energy use **Water** Waste Business Travel Fleet Travel Beyond Carbon Submit

Water use

Water use m³
 Water use in m3 can be found on your water bills. If it is in litres, divide by 1000.

Wastewater m³
 Sewerage or wastewater in m3 can be found on your water or sewerage bills. If it is in litres, divide by 1,000. If you can't find sewerage data, then assume it's the same as your water use.

Water use notes

Notes

Please add any notes about your data sources and assumptions for water estimates.

< Save and update results >

Waste

Tonnage can be found on the bills from your waste contractor. If not, estimate the number of black bin bags sent to landfill each week.

Test Theatre 0.0 kg CO₂e

General Energy use Water **Waste** Audience Travel Business Travel Fleet Travel Beyond Carbon Submit

Waste

Waste to landfill
 Tonnage can be found on the bills from your waste contractor. If not, estimate the number of black bin bags sent to landfill each week. Please note: If your waste goes to an incineration plant you should report it as waste to energy.

Waste to energy
 Waste to energy

Waste to recycling
 This can be found on the bills from your waste contractor, or please include reused waste in your total.

Waste to composting tonnes
 This can be found on the bills from your waste contractor.

Tonnes

Tonnes

Weekly bin bags

Number of monthly skip collections (2 Cubic yards)

Number of monthly skip collections (4 Cubic yards)

Number of monthly skip collections (6 Cubic yards)

Number of monthly skip collections (8 Cubic yards)

Number of monthly skip collections (10 Cubic yards)

Number of monthly skip collections (12 Cubic yards)

Number of monthly skip collections (14 Cubic yards)

Number of monthly skip collections (16 Cubic yards)

Number of monthly wheeled bin collections (120 Litres)

Number of monthly wheeled bin collections (240 Litres)

Number of monthly wheeled bin collections (360 Litres)

Number of monthly wheeled bin collections (500 Litres)

Number of monthly wheeled bin collections (660 Litres)

Number of monthly wheeled bin collections (820 Litres)

Number of monthly wheeled bin collections (1100 Litres)

Travel

Travel data includes Business, Audience and Fleet transportation. Depending on the category you are reporting for, there will be different options available.

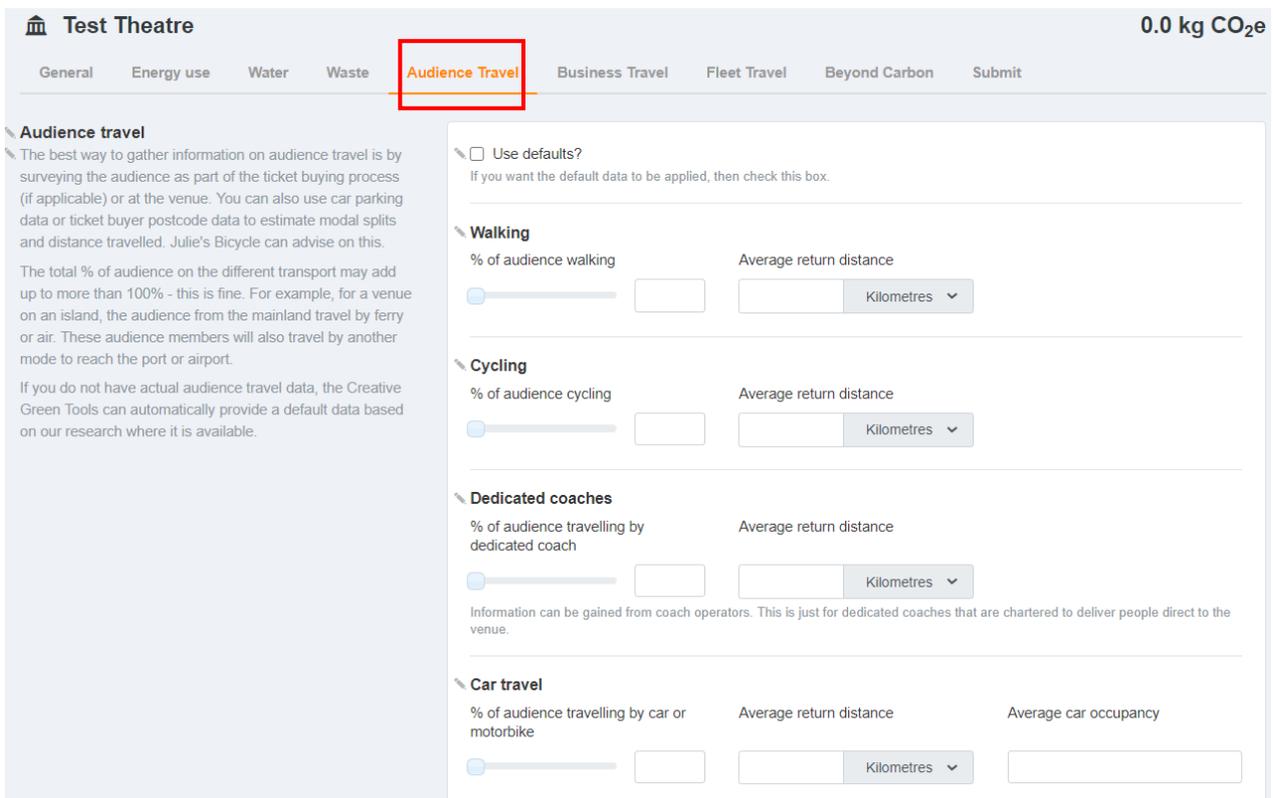
- Buildings
 - Office: Reports on Business and Fleet travel only
 - Venue/Cultural Building: Reports on Audience, Business and Fleet travel

Projects

- Outdoor Event: Audience travel only
- Indoor Event: Reports on Audience, Business and Fleet travel
- Production: Travel data not reported
- Tour: Reports on Personnel and Freight under different headings

Note: See tour reporting guide for more information

- Use defaults if you do not hold accurate data for the area you are reporting on.
- Remember to check the units of your data. E.g. distance travelled is measured in both km and miles or select the relevant fuel types.



The screenshot shows the 'Audience Travel' section of the reporting tool. The 'Audience Travel' tab is highlighted with a red box. The interface includes a 'Use defaults?' checkbox and instructions. Below this, there are sections for 'Walking', 'Cycling', 'Dedicated coaches', and 'Car travel', each with a percentage slider, an input field for 'Average return distance', and a unit dropdown menu set to 'Kilometres'. The 'Car travel' section also includes an input field for 'Average car occupancy'.

- When reporting travel by flight distance, the tool assumes the distance entered is completed by the number of people entered e.g. if you enter 10,000 miles by 10 people, the tool will calculate that 10 people each travelled 10,000 miles.
 - To avoid this either divide total distance by number of people who journeyed or enter each journey (this can be time consuming).

Test Theatre 0.0 kg CO₂e

General Energy use Water Waste Audience Travel **Business Travel** Fleet Travel Beyond Carbon Submit

Business travel

Unless your company is very small, all the business travel information should be entered as total employee travel in each travel type.

Walking

Journey description	No. of people	Distance travelled		
<input type="text"/>	<input type="text"/>	<input type="text"/>	Kilometres	+

Cycling

Journey description	No. of people	Distance travelled		
<input type="text"/>	<input type="text"/>	<input type="text"/>	Kilometres	+

Car

Total distance travelled by company employees by car. Information can be gained from expenses records.

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol	Distance travelled	<input type="text"/>	Kilometres	+

Motorcycles

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol	Distance travelled	<input type="text"/>	Kilometres	+

Taxi or private car hire

If available from the contract, provide the mileage travelled in taxis or other private hire vehicles.

Vehicle type	Measured by	Distance travelled	Fuel used	
Regular taxi	Distance travelled	<input type="text"/>	Kilometres	+

Test Theatre 0.0 kg CO₂e

General Energy use Water Waste Audience Travel Business Travel **Fleet Travel** Beyond Carbon Submit

Fleet travel

Please enter all the fleet travel information as total employee travel in each travel type if possible. Enter travel data only for vehicles owned or controlled by your organisation. This should be differentiated from staff business travel involving vehicles not owned or controlled by your organisation.

Car

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol	Distance travelled	<input type="text"/>	Kilometres	+

Motorcycles

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol	Distance travelled	<input type="text"/>	Kilometres	+

Minibus

Vehicle type	Measured by	Distance travelled	Fuel used	
Diesel	Distance travelled	<input type="text"/>	Kilometres	+

People carriers

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol	Distance travelled	<input type="text"/>	Kilometres	+

Vans

Vehicle type	Measured by	Distance travelled	Fuel used	
Petrol Van	Distance travelled	<input type="text"/>	Kilometres	+

Beyond Carbon

The Beyond Carbon survey (used to be the Greenprint) is an optional piece for organisations to report on. The data gathered from the survey is qualitative and is a chance for organisations to provide more context and narrative around their environmental actions.

JB Business Travel 0.0 kg CO₂e

General Energy use Water Waste Business Travel Fleet Travel **Beyond Carbon** Submit

The Beyond Carbon goes beyond the numbers and is a way to capture your environmental practice, action and engagement and the benefits which this brings. It can also be used as a tool to inform planning and next steps. Completing the Beyond Carbon is not a requirement for Arts Council England funded NPOs. We do however encourage NPOs to use it, as a tracking and/or a planning tool, and also as a way for us to capture and report on what is happening more broadly and to inform our ACE support programme. Please tick all that apply and provide any further content in the dialogue boxes provided.

1. Benefits from environmental action

1-1 Attitudes

Has your environmental policy been useful for supporting funding applications?
 Very useful Somewhat useful Not useful Not applicable Not doing it

1-2 Benefits

Has your organisation received any environmental awards/certifications/commendations?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Does your organisation collect data on benefits of taking environmental action (e.g. Return On Investment (ROI), attitudinal surveys)?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Has your organisation experienced creative/artistic opportunities (e.g. programming, commissioning, residencies)?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Has your organisation experienced team morale/well-being benefits?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Has your organisation experienced profile/reputational benefits?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Has your organisation experienced financial benefits (e.g. reduced costs, increased funding, more audiences/visitors/consumers)?
 Yes substantial benefit Yes some benefit No benefit I don't know Not doing it

Please tell us about any other creative programmes and engagement initiatives:

2. Creative programmes and engagement

2-1 Engagement

We facilitate environmentally-themed activities and campaigns for our local communities Not applicable Don't know Not doing it

- There are 4 sections made up of multiple choice and short answer questions:
 - Benefits from environmental action
 - Creative programmes and engagement
 - Governance and leadership
 - Everyday good practice

- We recommend and encourage organisations to try and complete the survey to help provide further insight into the work going on in the sector and to highlight their best practices for themselves and others.

Submitting Data

When you have completed all sections click on the submit tab.



JB Business Travel 0.0 kg CO₂e

General Energy use Water Waste Business Travel Fleet Travel Beyond Carbon **Submit**

Ready to Submit

Thank you for entering data for JB Business Travel for 2019/20. Your carbon total for this footprint is **0.0 kg CO₂e**. If you have entered all your data please click **Submit Footprint** to save your results.

Submit Footprint

Please click to alert the Julie's Bicycle team to your data submission. We will contact you via email once we've reviewed your CG Tool entry. You may still edit the entry even after you submit it.

Come Back Later

Still wanting to add data? **Save and Continue Later** to return to Footprints page.

Missing values

Note: For the results to show and to be as accurate and as useful as possible, you will need to fill out all missing mandatory data fields listed below. Please fill in any fields marked with a red asterix next to the label. Let us know if you have any questions or require any assistance. Thank you.

- * Office employees
- * Region
- * Office floor area

Save + Continue Later

Results

Click **View Results** to view your footprint results in detail and access the Julie's Bicycle Benchmarks.

View Results

- There are 3 actions available: Submit Footprint, Come Back Later or View Results.
 - Come back later allows users to review their data if there are missing values
 - To must click on Submit Footprint for any data to be logged officially
 - View results to review submission analysis

Footprints

You can navigate to view all footprints from the data tab as well. Each Building/Project can be viewed including their respective footprints.

Add Data **Footprints**

Looking for old data? Click the [footprint tab](#) to view your historic data

Edit an incomplete footprint

2019/20 - JB Business Travel	Delete	Edit
2019/20 - Test tour	Delete	Edit

- You can edit or delete a footprint i.e. if you have yearly footprints, you can edit the current year one if errors have been made or if a test footprint has been made, use the DELETE function to remove it from your profile.

- View by Buildings, Projects or by the Year.

Footprints

Looking to add data? Click the [Add Data](#) tab to create new Footprints, Buildings and Projects.

Buildings Projects Year

JB Business Travel Edit Delete

NAME	YEAR	CARBON	STATUS	DATE	ACTIONS
	2019/20	17.22 t CO2e	Submitted	04/2019 - 03/2020	Verify Results Edit Delete
	2019/20	0.0 t CO2e	Incomplete	04/2019 - 03/2020	Verify Results Edit Delete

Footprints

Looking to add data? Click the [Add Data](#) tab to create new Footprints, Buildings and Projects.

Buildings Projects Year

Test Office

NAME	YEAR
	2015/16
	2016/17
	2017/18
	2018/19
	2019/20

Test tour Edit Delete

NAME	YEAR	CARBON	STATUS	DATE	ACTIONS
	2019/20	0.0 t CO2e	Incomplete	04/2019 - 03/2020	Verify Results Edit Delete

Test production Edit Delete

NAME	YEAR	CARBON	STATUS	DATE	ACTIONS
	2018/19	15.29 t CO2e	Submitted	04/2018 - 03/2019	Verify Results Edit Delete
	2019/20	0.0 t CO2e	Incomplete	04/2019 - 03/2020	Verify Results Edit Delete

Footprints

Looking to add data? Click the [Add Data](#) tab to create new Footprints, Buildings and Projects.

Buildings Projects Year

2019 - 2020

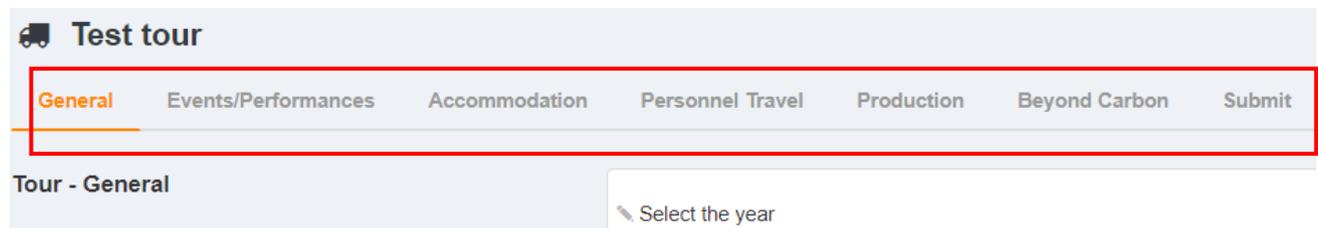
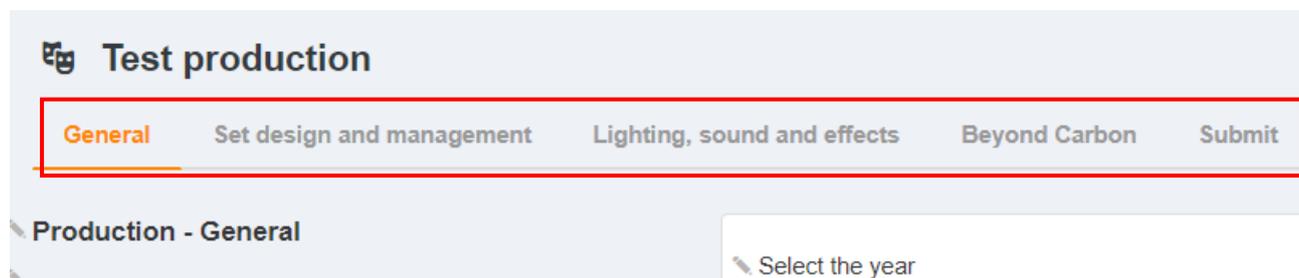
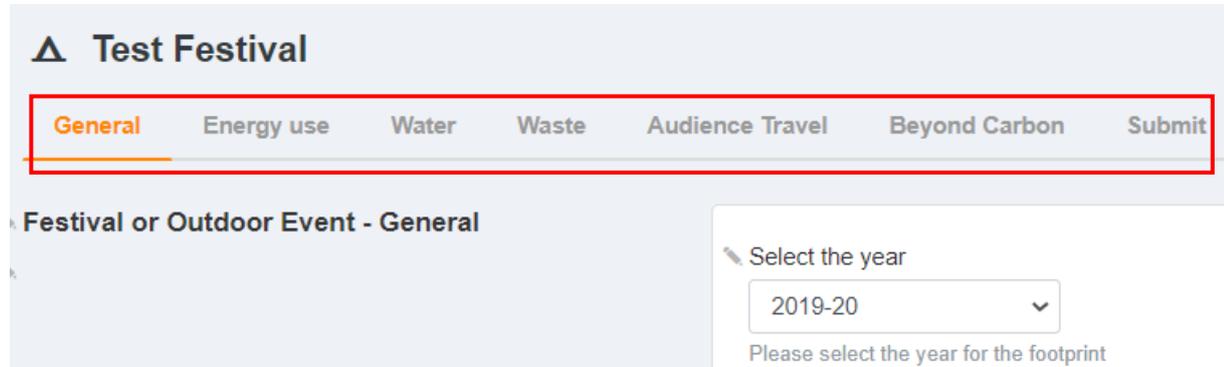
NAME	BUILDING/PROJECT	CARBON	STATUS	DATE	ACTIONS
	▲ Test Festival	2.77 t CO2e	Submitted	01/2019 - 12/2019	Verify Results Edit Delete
	🏠 Test Theatre	1000.17 t CO2e	Submitted	01/2019 - 12/2019	Verify Results Edit Delete
	▲ Test Festival	1152.64 t CO2e	Submitted	02/2019 - 02/2019	Verify Results Edit Delete
	🏠 JB Business Travel	0.0 t CO2e	Incomplete	04/2019 - 03/2020	Verify Results Edit Delete
	🏠 Test Office	243.0 t CO2e	Submitted	04/2019 - 03/2020	Verify Results Edit Delete
	🏠 Test tour	0.0 t CO2e	Incomplete	04/2019 - 03/2020	Verify Results Edit Delete
	🏠 JB Business Travel	17.22 t CO2e	Submitted	04/2019 - 03/2020	Verify Results Edit Delete
JB Head Office Test	🏠 JB Head Office	9.69 t CO2e	Submitted	01/2020 - 12/2020	Verify Results Edit Delete

2018 - 2019

NAME	BUILDING/PROJECT	CARBON	STATUS	DATE	ACTIONS
	🏠 Test Theatre	551.05 t CO2e	Submitted	04/2018 - 03/2019	Unverify Results Edit Delete
	🏠 Test Office	259.46 t CO2e	Submitted	04/2018 - 03/2019	Verify Results Edit Delete

Data Entry: Projects

The options available when reporting on any projects are slightly different than buildings and cultural venues.

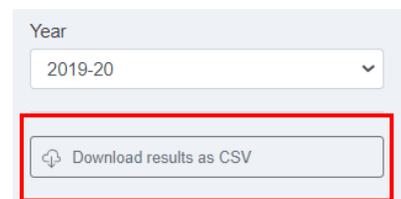


- When reporting on a project, think about the sort of data you need to collect depending on the sort of project i.e. a festival, touring production or an outdoor event.
- There is a separate guide on how to report on touring as it is a new feature on the tools available on our website.

Results

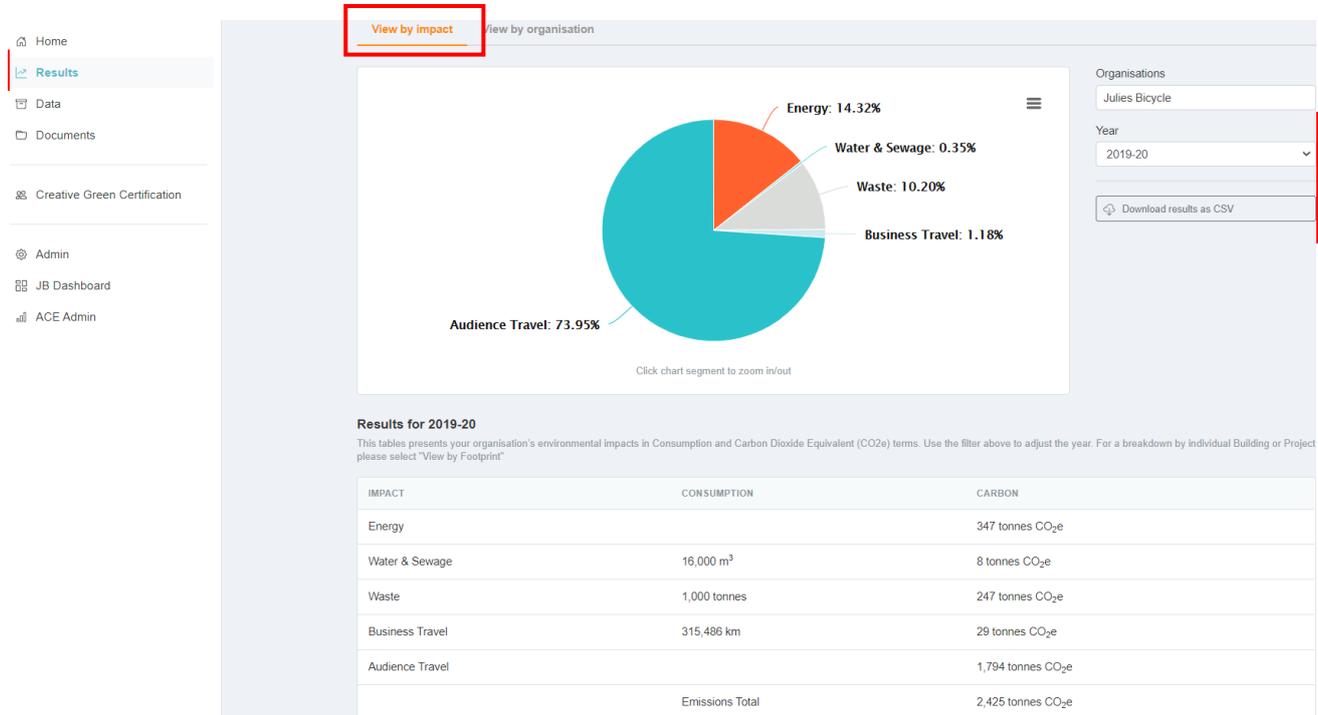
The results tab reveals the total footprint for the organisation – all footprints combined.

- The total footprint shown will display the most up-to-date data entered by impact.
- You can download a CSV file with the raw data.

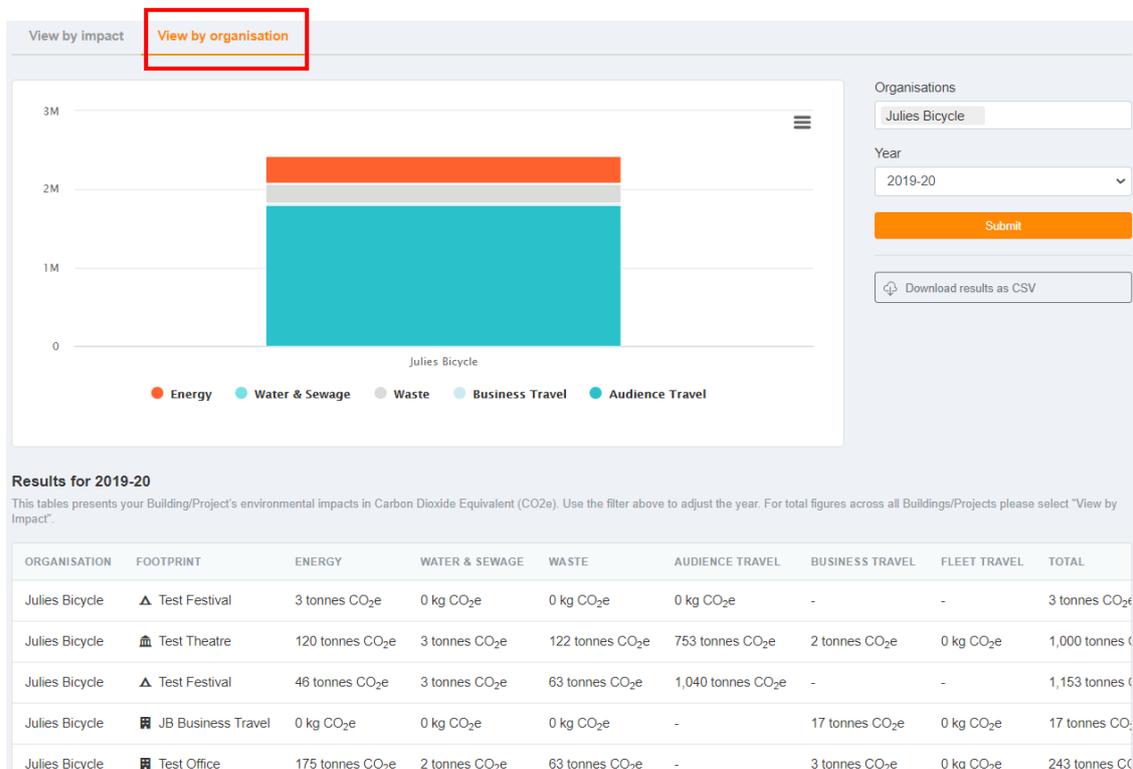


Summary

The summary page gives a snapshot into the overall footprint, organised by year and can be viewed by impact or by footprint.

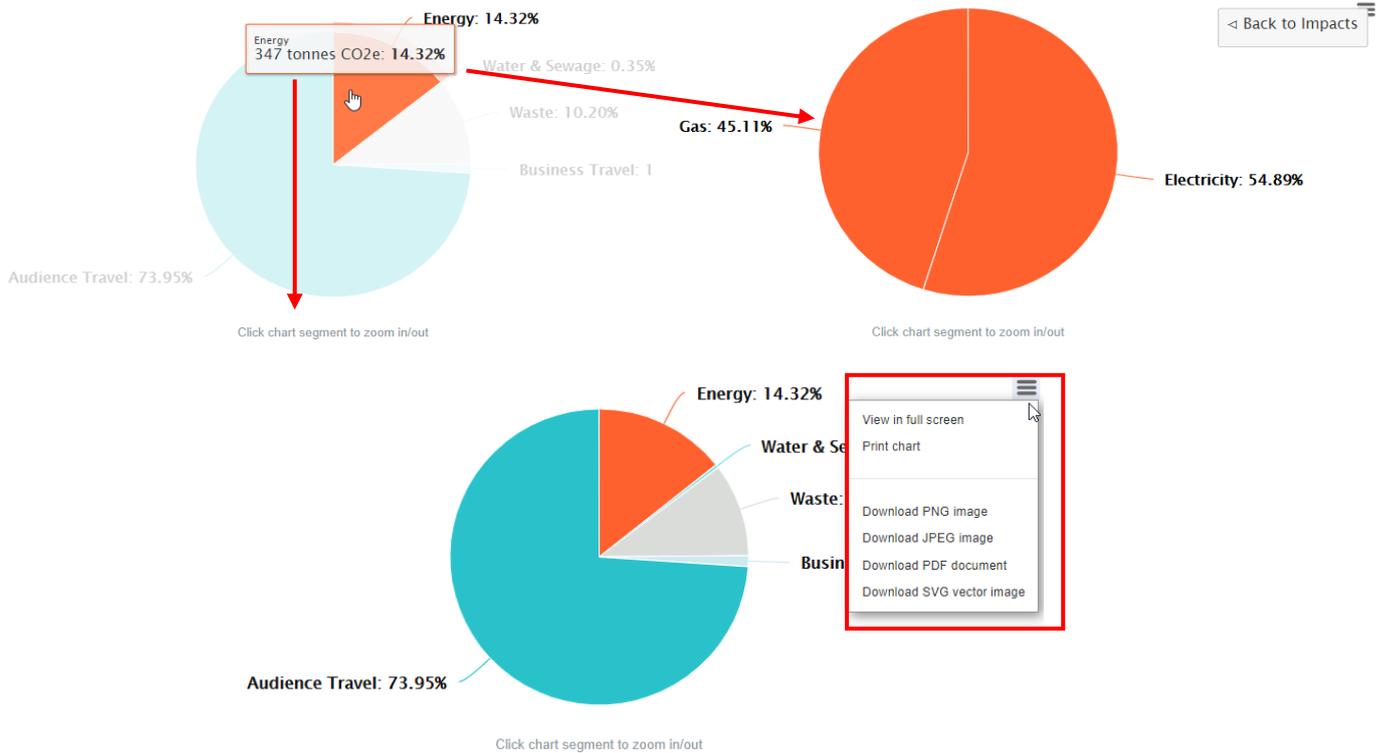


- Toggle between 'view by impact' and 'view by organisation' depending on your needs.



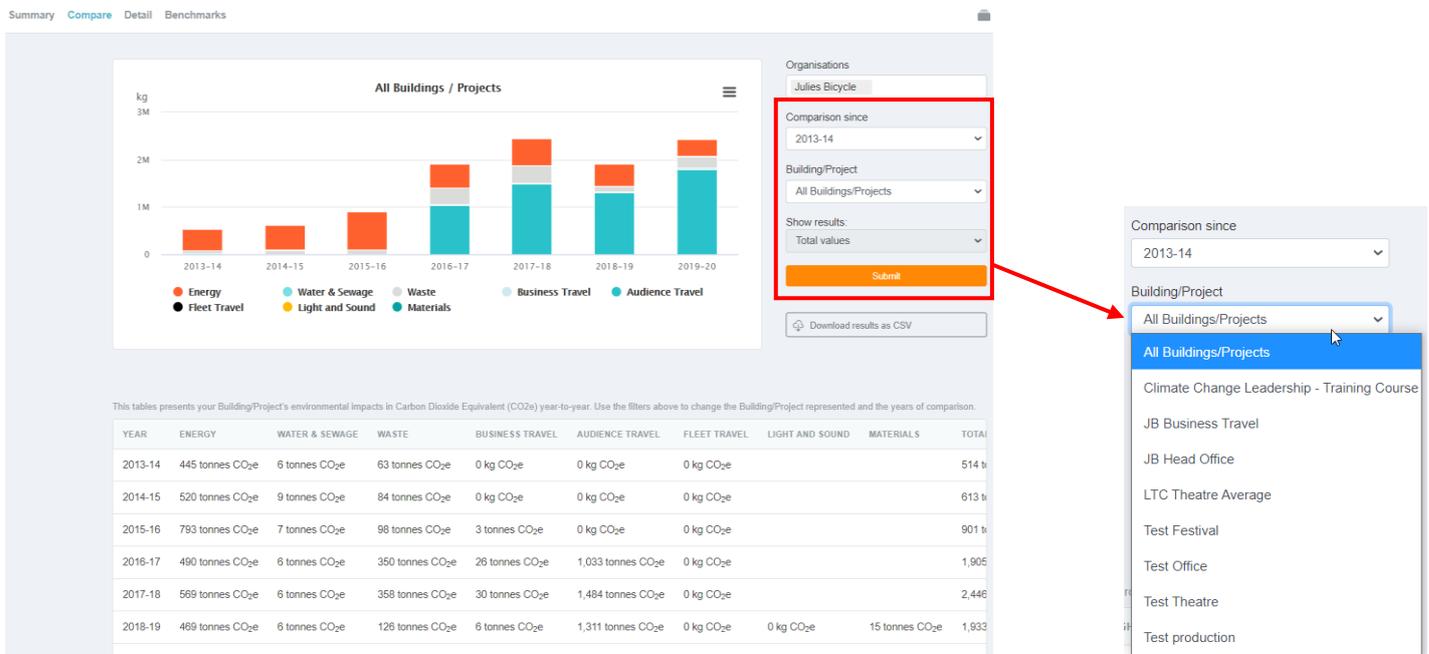
- The charts are interactive allowing you to explore an impact into more depth.

- The charts are available for image download in various formats.



Compare

Click on the compare tab for users to view all footprints across the years that they have been reported on.



- Each year might not reflect the same data as it depends on what areas were reported on.
- A table of results can be found at the bottom of the graphs. Use for quick snapshot of raw data.

- elect the relevant filters to change the Building/Project represented and the years of comparison.

Detail

Use the detail tab for more in-depth data observation and analysis of footprint.

- Use filters to display Building/Project represented and the data year.
- Download results as CSV files or download graph if available.

Summary Compare **Detail** Benchmarks

ENERGY	UNIT	EMISSIONS
Electricity	913,100 kWh	253,203 kg CO ₂ e
Gas	512,000 kWh	94,131 kg CO ₂ e
Gas (weather normalised)	579,317 kWh	106,507 kg CO ₂ e
Diesel	0 litres	0 kg CO ₂ e
Biodiesel	0 litres	0 kg CO ₂ e
Onsite Renewables	0 kWh	0 kg CO ₂ e
Oil	0 litres	0 kg CO ₂ e
Bottled Gas (litres)	0 litres	0 kg CO ₂ e
Concession Diesel	0 litres	0 kg CO ₂ e
Concession Biodiesel	0 litres	0 kg CO ₂ e
Total		347 tonnes CO₂e

WATER & SEWAGE	UNIT	EMISSIONS
Water	8,000 m ³	2,752 kg CO ₂ e
Sewage	8,000 m ³	5,664 kg CO ₂ e
Total	16,000 m³	8 tonnes CO₂e

Organisations
Julie's Bicycle

Building/Project
All Buildings/Projects

Year
2019-20

Download results as CSV

Download entry data as CSV

Each UK energy supplier has a different fuel mix depending on where they source their electricity, and their fuel mix changes each year. Emissions with your current supplier are calculated by applying the carbon emissions per kWh based on the annual fuel mix of the selected electricity supplier to the kWh of electricity used by your organisation for the year in question. National average emissions are based on the grid average figures published by DEFRA.

For more information on Green Electricity, please follow the link to our [factsheet](#).

Benchmarks

Julie's Bicycle has developed a set of benchmarks to help organisations compare their environmental performance against the industry average for performing arts buildings, museums/galleries, offices and outdoor events.

- Based on data collected through the Creative Green Tools and Creative Green certification scheme, our benchmarks let you compare your environmental performance against industry averages.

- All benchmarks have been developed using data collected by Julie's Bicycle through Creative Green certifications, Creative IG Tool accounts and partner organisations from across the cultural sector.



Further Support

Some things to remember when reporting under Arts Council England's Environmental Programme:

- Deadline for reporting: October 30th 2020 due to COVID-19 (originally 31st May)
- Your data should refer to the period: April 2019 – March 2020.
- "Submit your results" when you have completed your data entry.
- Upload your policy and action plan to the "Documents" page of the Creative Green Tools.
 - Environmental Policy and Action Plan guidelines: <http://www.juliesbicycle.com/resources/environmental-policy-and-action-plan-guidelines>
- Other relevant resources: <http://www.juliesbicycle.com/resources>
- For queries, please e-mail or phone us:
 - E-mail: support@juliesbicycle.com
 - Phone: 020 8746 0400 / 07379 245997 (Tues – Thurs)