# Application Form

Thank you for your interest in a role at Julie’s Bicycle. We are committed to equal opportunities and welcome applications from everyone.

If you would like to request the form in a different accessible format, please contact the Julie’s Bicycle team on 020 8746 0400 or email recruitment@juliesbicycle.com

|  |  |
| --- | --- |
| Role applied for |       |
| How did you hear about this vacancy?  |       |

## Your Contact Details

|  |  |
| --- | --- |
| Pronouns  |       |
| First Name  |       | Surname  |       |
| Address:  |       |
| Telephone |       |
| Email  |       |

## Supporting Statement & Information

Please provide a supporting statement. In your statement, please outline why you are applying for this role, your relevant experience and skills, and what appeals to you about this post. Please refer to the job description, including the Experience and Skills section, in your statement.

You can deliver your statement in one of the following formats: written text in the box below (please continue on a separate sheet of paper if needed), a video, an audio link, or a different form that suits you and the role that you are applying for.

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## Employment History & Work Experience

Starting with the most recent, please give details of any previous employment and work experience relevant to this role.

|  |  |
| --- | --- |
| Name of Employer  |       |
| Job Title |       |
| Dates of Employment  |  From:       | To:       |
| Brief description of duties and key achievements:       |

|  |  |
| --- | --- |
| Name of Employer  |       |
| Job Title |       |
| Dates of Employment  |  From:       | To:       |
| Brief description of duties and key achievements:       |

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| --- | --- |
| Name of Employer  |       |
| Job Title |       |
| Dates of Employment  |  From:       | To:       |
| Brief description of duties and key achievements:       |

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| --- | --- |
| Name of Employer  |       |
| Job Title |       |
| Dates of Employment  |  From:       | To:       |
| Brief description of duties and key achievements:       |

Please continue on a separate sheet if needed.

## Education, Qualifications and Training

Please give details about the education or training you think is relevant to this role.

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| --- |
| Institution (School, College, University etc.):       |
| Dates attended | From:       | To:       |
| Qualifications or experience obtained:       |

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| --- |
| Institution (School, College, University etc.):       |
| Dates attended | From:       | To:       |
| Qualifications or experience obtained:       |

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| Details of any training or additional qualifications. You can also include any further information about your education, qualifications and training.  |
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## Referees

Please give details of two people we may contact for a reference. If possible, your referees should know you in a working environment (paid or voluntary). One of your references should be your current or most recent employer.

## Referee One

|  |  |
| --- | --- |
| Name |       |
| Company  |       |
| Job Title |       |
| Telephone number |       |
| Email address |       |
| May we contact this person without your prior agreement?  | Yes [ ] No [ ]  |
| In what context do you know this referee? |       |

## Referee Two

|  |  |
| --- | --- |
| Name |       |
| Company  |       |
| Job Title |       |
| Telephone number |       |
| Email address |       |
| May we contact this person without your prior agreement?  | Yes [ ] No [ ]  |
| In what context do you know this referee? |       |

## Interview Arrangements

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| Access Requirements |
| We will liaise with all applicants who are shortlisted for interview to ask about any access requirements they may have during the recruitment process.If you would like to discuss your requirements in more detail, please contact our Administration team on 020 8746 0400 or email recruitment@juliesbicycle.com |

|  |
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| Do you require a work permit to work in the United Kingdom? |
|       |
| If yes, do you currently have a valid work permit? |
|       |

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| --- | --- | --- |
| I can confirm that: | Yes  | No  |
| The information I have provided for this form is correct and includes all the items on the checklist. | [ ]  | [ ]  |
| I understand that all appointments are subject to satisfactory references and proof of eligibility to work in the UK.  | [ ]  | [ ]  |
| I understand that submitting false information or withholding relevant information on this form may lead to my application being rejected or, if I am appointed, will constitute grounds for dismissal. | [ ]  | [ ]  |

|  |  |  |  |
| --- | --- | --- | --- |
| Sign or Print Name  |       | Date  |       |

## Checklist **Please ensure that you have:**

|  |  |
| --- | --- |
| **Item**  | **Enclosed** |
| Completed the application form | Yes [ ]  |
| Completed the Equality & Diversity Monitoring Form | Yes [ ]  |

Once your application is submitted, you will receive a confirmation email. If you do not receive this email, please contact our Administration Team on 020 8746 0400 or email recruitment@juliesbicycle.com. Thank you for your application and your interest in Julie’s Bicycle.