

Julie's Bicycle

CREATIVE • CLIMATE • ACTION

CLIMATE CHANGE & SUSTAINABILITY SPECIALIST

Julie's Bicycle (JB) is seeking a Climate Change & Sustainability Specialist to work across our Creative Green Consultancy Programme and on Partnership Projects. This is a rare opportunity to join JB's committed, expert and friendly team in our internationally renowned non-profit working at the intersection of culture and the climate crisis.

ROLE SUMMARY

- **Job title:** Climate Change & Sustainability Specialist
- **Contract:** Full-time, permanent contract
- **Location:** Hybrid working: office base is at Somerset House, London: we are flexible on approach, within a hybrid model of in-person & virtual(*)
- **Salary:** £39,000 - £41,000 per annum depending on experience
- **Reporting to:** Creative Green Programme Lead
- **Start date:** ASAP (depending on your notice period)
- **Normal hours:** Working hours are 9.30am - 5.30pm, Monday – Friday (requests for flexible working hours will be considered)

Other:

- Annual leave is 25 days per year (pro rata) and standard bank holidays. JB also offers a day off on your birthday, plus additional days over the Winter break (exact days are agreed annually).
- Cultural entitlement of £250 per annum (pro rata) to spend on arts/ cultural events & activities.
- All employees are able to claim 1 hour a week for personal wellbeing.
- Pension scheme enrolment and 6% employer contributions (reviewed annually).

(*) Staff work in a hybrid model of in-person and virtual, with regular 'full-team' in-person days. Our standard arrangement is a minimum of 1 day in the office per week or equivalent groups of days in any one month, depending on the home location of the employee. Access to desk space is always available to staff who can't or don't want to work from home. Our office is in the iconic Somerset House in London, on the banks of the Thames.

Some travel is involved in this role - to visit organisations and run programme activities.

If you would like this application pack in a different format (e.g., large print or audio file), please email recruitment@juliesbicycle.com or call 0208 746 0400.

ABOUT JULIE'S BICYCLE

[Julie's Bicycle](#) (JB) is a pioneering not-for-profit organisation, mobilising the arts and culture to take action on the climate, nature and justice crisis. Founded by the music industry in 2007 and now working across the arts and culture, JB has partnered with over 2000 organisations in the UK and internationally. Combining cultural and environmental expertise, JB delivers high impact programmes and policy change to meet the climate crisis head-on.

OUR WORK

Our work includes leadership development; policy development; research; strategic partnerships; in-depth consultancy, training, and a range of ground-breaking projects. A commitment to climate justice underpins our work. We provide the creative community with the full range of tools, knowledge, and inspiration to act, and we run a rich programme of events and advocacy.

JB runs a set of closely connected programmes of different types, lengths and scales. From our Music Programme to our Creative Climate Leadership Programme; our work across the cultural sector through Creative Green Projects and Partnerships to our partnership with Arts Council England, explore our work here: <https://juliesbicycle.com/our-work/>.

CREATIVE GREEN

Julie's Bicycle's Creative Green programme works with individual organisations and networks through consultancy and partnership. The programme combines sustainability consultancy, expert advice, networking and peer-to-peer knowledge, supporting a wide variety of organisations in arts and culture to embed environmental sustainability into their values and practice. No two partnerships with Creative Green look the same. Our ambition is to meet organisations, networks and cultural leaders where they are. We then work in collaboration to enable practical action for transformational change.

The Creative Green programme works with a wide range of organisations, from the visual arts sector and museums and galleries, to theatre, performance and music. Recent examples include our partnership with the British Film Institute; V&A Dundee; British Council Americas; Barbican; Tomas Saraceno Studio, Donmar Warehouse, Independent Cinema Office, Pro Helvetia, funding schemes in Europe and cultural services teams for cities in the UK and internationally.

JB offers a suite of free cultural sector-specific carbon calculator tools – the [Creative Climate Tools](#) - which are recognised as a world-first platform for carbon reporting and environmental monitoring for cultural organisations and businesses including venues, tours, offices, and outdoor events. Our Creative Green framework of Commitment, Understanding, and Improvement supports organisations of all shapes and sizes to manage and reduce their environmental impacts and incorporate sustainability into strategy and governance.

Now is an exciting time to join a rapidly expanding team of 22 staff and additional external associates who, together, represent a unique mix of environmental, scientific, arts, culture and digital expertise.

We encourage people from any background to apply for this post. We are committed to creating a workforce which is representative of our society, and to bringing together those with a variety of skills and experiences to help shape what we do and how we work. We are particularly keen to hear from people of colour and those who self-identify as disabled.

THE OPPORTUNITY

We are looking for an outstanding individual to join our team as Climate Change & Sustainability Specialist, delivering key consultancy and partnership projects and collaborating with both subsidised and commercial cultural organisations as well as networks of organisations, funding bodies, cities and local authorities. We prioritise projects where the learning can be shared with the wider sector to accelerate climate action.

Candidates will have strong knowledge of environment and climate: the causes and consequences, key issues, solutions, and approaches. You will have confidence in how to embed sustainable practice in operations, communications, and governance. You will be excited about the role of the cultural sector in demonstrating and inspiring action.

We would particularly welcome expertise on some or all of the following: sustainability in complex buildings, sustainability for events and festivals; the circular economy, waste; transport; supply chains; the Sustainable Development Goals.

You will be able to combine strategic thinking with on-the-ground delivery in all project stages, leading consultancy activities, including mentoring clients and running public-facing activities and sessions. An excellent communicator and confident project manager, you will have a flexible, solution-focused approach.

RESPONSIBILITIES

Our Climate Change & Sustainability Specialist will work closely with a wide range of high-profile organisations in the arts and culture sector to help them understand, manage and improve their sustainability performance and governance. A typical period on our team might involve developing sustainability advice for organisations in the cinema sector, developing and delivering sustainability training, researching opportunities for climate action for artistic residencies, analysing environmental management data and writing recommendations and reports, helping write new proposals for consultancy support, creating recommendations to influence cultural policy funding in the UK and Europe, creating a net zero plan for museums and theatres, supporting the sustainable production of exhibitions and performances.

Key responsibilities:

Project Proposals and Project Management

- Writing competitive proposals for new clients and partners.
- Scoping and planning new projects.

- Full project management including managing timelines, resources, contracts, and budgets.

Project Delivery

- Analysing environmental data focusing on energy, materials, carbon footprint calculation, and science-based targets and life cycle analyses.
- Designing, delivery and facilitating participative focused discussion groups, workshops, and leadership sessions in person and/or virtual.
- Developing pathways to Net Zero Carbon. Recommend new technologies, sustainable materials, and cost-effective routes to sustainable practice.
- Carrying out the necessary research to respond to specific organisational / sector challenges.
- Recommending strategies for stakeholder engagement and governance, including approaches for external communications and audience engagement.
- Producing reports, strategy, policies, action plans, tools and resources.
- Providing advice around how to meet environmental regulations.

Knowledge and Knowledge Sharing

- Presenting findings and recommendations to clients, partners, the Julie's Bicycle team and wider stakeholders.
- Keeping up to date with current research and legislation.
- Playing a full part in internal knowledge sharing and development sessions.

EXPERIENCE AND SKILLS

MUST HAVES

- Significant experience of working in environmental sustainability consultancy or a similar role.
- Demonstrable expertise related to a range of the following: sustainability in the built environment, sustainability in complex buildings, sustainability for events / festivals; the circular economy, transport; supply chains; carbon footprinting; sustainable materials, LCAs, new technologies, green procurement, energy efficiencies and renewable energy, waste and recycling; the Sustainable Development goals and Environmental and Climate Justice.
- Experience in designing and facilitating workshops, focused group discussions or similar.

- Experience in writing proposals, and relationship management with high-profile organisations.
- Experience in project management from beginning to end of a project, including evaluation.
- Experience of carbon footprint calculation, conversion factors, and analysis.
- Experience of undertaking consultation and information gathering with organisations from which to develop strategy, policy, and action plans.
- A degree in environmental science/studies/management/sustainability and/or another relevant academic discipline area, or evidence of the equivalent expertise.
- An interest in the arts and culture, the role they can play in the climate crisis, and the sustainability issues that impact this sector.

Plus

- A proactive, flexible approach, and ability to progress work independently in a fast paced environment.
- Client facing presentation skills.
- Excellent written skills.
- Scientific and numerical skills.
- Strategic thinking.
- Excellent attention to detail.

NICE TO HAVES

- Sustainability experience gained within the cultural sector / specific experience working with museums and galleries, performance venues, or cultural services.
- Business skills and commercial awareness.
- Understanding of communications strategies.
- Experience of developing Energy Audits.
- Experience of writing reports, guides, and communication materials for non-academic audiences.
- IEMA membership or similar.

HOW TO APPLY

If you'd like to apply, please complete the application form and the equal opportunities monitoring form you'll find [HERE](#).

Send these to recruitment@juliesbicycle.com by midnight on Tuesday 21st May 2024.

We are committed to being an Equal Opportunities Employer; we welcome applications from all suitably qualified persons regardless of their race, gender, disability, culture, religion/belief, sexual orientation or age.

Please note, this post is open to people who already have the right to live and work in the UK, as Julie's Bicycle is not currently in a position to sponsor a work visa.

Thank you for your interest in working at Julie's Bicycle.